

Syllabus for
PRM 788—Leadership in Ministry
3 Credit Hours
Fall 2015

I. COURSE DESCRIPTION

A study of biblically sound and academically informed principles and practices for effective leadership in ministry today. Students demonstrate an understanding of the principles and practices of leadership by assessing their own leadership styles, developing strategic plans for growth, and developing a theology of leadership that integrates biblical principles, the model of Jesus Christ, and current research in leadership.

Prerequisites: None

II. COURSE GOALS

The purpose of this course is to enable the student to do the following:

- A. Study basic concepts of ministry leadership.
- B. Learn to develop characteristics of effective leadership.
- C. Learn that leadership development is a process and assess where the student and others are in that process.
- D. Study the foundational importance of purpose/mission and core values in leadership.
- E. Focus on the need for vision and how to communicate that vision.
- F. Learn processes of strategic planning and how to apply them to practical ministry situations.

III. STUDENT LEARNING OUTCOMES FOR THIS COURSE

As a result of successfully completing this course, the student will be able to do the following:

- A. Express a theology of ministry leadership.
- B. List criteria used to identify those with leadership characteristics.
- C. Present a leadership model based on leadership development as a process, and identify the student's positions in that process.
- D. Present a biblical model of vision that establishes characteristics of a God-given vision.
- E. Identify and discuss core values, devise a purpose/mission statement, formulate a vision statement, and design a strategic plan for an actual or hypothetical ministry.

IV. TEXTBOOKS AND OTHER LEARNING RESOURCES

A. Required Materials

1. Textbooks

Gibbs, Eddie. *Leadership Next*. Downers Grove, IL: InterVarsity, 2005.
ISBN: 9780830832835

Hybels, Bill. *Courageous Leadership*. Grand Rapids, MI: Zondervan, 2012.
ISBN: 9780310495956

Malphurs, Aubrey. *Advanced Strategic Planning*. 3rd ed. Grand Rapids, MI:
Baker, 2013. ISBN: 9780801014550

2. Other

None

B. Optional Materials

1. Textbooks

None

2. Other

None

V. POLICIES AND PROCEDURES

A. University Policies and Procedures

1. Attendance at each class or laboratory is mandatory at Oral Roberts University. Excessive absences can reduce a student's grade or deny credit for the course.
2. Students taking a late exam because of an unauthorized absence are charged a late exam fee.
3. Students and faculty at Oral Roberts University must adhere to all laws addressing the ethical use of others' materials, whether it is in the form of print, electronic, video, multimedia, or computer software. Plagiarism and other forms of cheating involve both lying and stealing and are violations of ORU's Honor Code: "I will not cheat or plagiarize; I will do my own academic work and will not inappropriately collaborate with other students on assignments." Plagiarism is usually defined as copying someone else's ideas, words, or sentence structure and submitting them as one's own. Other forms of academic dishonesty include (but are not limited to) the following:
 - a. Submitting another's work as one's own or colluding with someone else and submitting that work as though it were his or hers;
 - b. Failing to meet group assignment or project requirements while claiming to have done so;
 - c. Failing to cite sources used in a paper;
 - d. Creating results for experiments, observations, interviews, or projects that were not done;
 - e. Receiving or giving unauthorized help on assignments.

By submitting an assignment in any form, the student gives permission for the assignment to be checked for plagiarism, either by submitting the work for electronic verification or by other means. Penalties for any of the above infractions may result in disciplinary action including failing the assignment or failing the course or expulsion from the University, as determined by department

- and University guidelines.
- 4. Final exams cannot be given before their scheduled times. Students need to check the final exam schedule before planning return flights or other events at the end of the semester.
- 5. Students are to be in compliance with university, school, and departmental policies regarding Whole Person Assessment requirements. Students should consult the WPA handbooks for requirements regarding general education and the students' majors.
 - a. The penalty for not submitting electronically or for incorrectly submitting an ePortfolio artifact is a zero for that assignment.
 - b. By submitting an assignment, the student gives permission for the assignment to be assessed electronically.

B. Graduate School of Theology and Ministry Policies and Procedures

1. Completion of Assignments

Assignments are due on the dates established in the course calendar, which is published in the syllabus. **Any assignments turned in after the scheduled due date are penalized five percent (5%) of the original value per day including weekends, breaks, and holidays.** All work turned in two weeks after the assignment deadline is received but is granted a grade of zero for that assignment. **No work** is accepted after the final date of regular classes.

2. Incompletes

- a. An incomplete is given only after the student establishes with the academic committee by written petition that student's work is incomplete for good cause (i.e., lengthy illness, death in the family). **Incompletes are rarely granted.** Only those absences that are incurred within the time period of the extenuating circumstances prompting an incomplete are excused. The student is still accountable for any other absences and will be penalized for them according to the attendance policy.
- b. A Petition for Incomplete Grade with all supporting documentation must be submitted for approval one week prior to the end of normal classes. **The submitting of a petition does not automatically ensure the granting of an incomplete.** The petition must be approved by the academic committee of the Graduate School of Theology and Ministry. Students are expected to continue all course work until an incomplete is granted.

3. Examinations

- a. Early examinations **are not** allowed. Late examinations without grade penalty are administered only when extenuating circumstances are present (such as a death in the family the week before exams or a sudden and major illness the week of exams that is documented by a physician).
- b. A Petition for Late Examination must be submitted to the academic dean's office. A **\$15 fee**, plus proper documentation, must accompany the petition. The academic committee reviews each petition and grade penalties are assessed. (Late exam fee is not a grade penalty.)
- c. Students taking late exams should expect alternate versions of the original exams.
- d. **Not being present for the final examination automatically results in failure of the course.**

4. Attendance

The administration and faculty of the Graduate School of Theology and Ministry

believe that class attendance is crucial in order for students to receive impartation, spiritual formation, and a community experience. Therefore, the Official Attendance Policy for the GSTM is as follows:

- a. Students will receive one letter grade reduction after missing more than two weeks of classes.
- b. Students who miss more than one month of classes will fail the course.
- c. **The absences allowed prior to a grade reduction are designed to allow for emergencies and illnesses and are not designed for indiscriminate use.**
- d. Administrative excuses are granted only when a student is on official university business and has received approval in advance from the university administration.
- e. Students are expected to be prompt for classes.
- f. Students are expected to remain for the entire class session.
- g. Leaving early without permission constitutes an absence.

5. The Disability Service Center, in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, assures that no qualified individual with a disability will be denied reasonable accommodations based upon the individual's needs. It is the responsibility of the student to contact the Disability Service Center and properly register for these services. For more information, call 918.495.7018 or go to: www.studentresources.oru.edu.

C. Course Policies and Procedures

1. Evaluation Procedures

Interactive Reading Papers (2 @ 15% each)	30%
Reaction Paper	15%
Midterm Examination	15%
Integration Project	25%
Final Examination	15%

Grading Scale:

A=90-100%

B=80-89%

C=70-79%

D=60-69%

F=59% and below

2. Whole Person Assessment Requirements

- a. All students entering the seminary are required to enroll in PRF 059—ePortfolio: Whole Person Assessment, which provides specific training to develop skills needed to create an ePortfolio.
- b. WPA requirements for this course:
None
 - (1) Evaluate the contents by pointing out strengths and weaknesses of the author's positions and views. The paper should be 5 to 6 pages in length.

c. **Gibbs** Reading Certification and Interactive Reading Paper

The student reads the Gibbs book and prepares a critique. The first 1 1/2 pages of the paper should contain a summary of the contents of the book,

and 3 to 4 pages should contain interaction with and evaluation of the contents of the book. In this section of the paper the student should:

- (1) Interact with the contents by discussing personal and ministerial implications and/or reactions.
- (2) Evaluate the contents by pointing out strengths and weaknesses of the author's positions and views. The paper should be 5 to 6 pages in length.

d. **Malphurs Reading Certification and Reaction Paper**

The student reads the Malphurs book and prepares a 3- to 4-page reaction paper by answering the question, "How will Malphurs' understanding of strategic planning help me in my life and ministry?" This paper may be written in first person.

e. **Hybels Reading Certification and Interactive Reading Paper**

The student reads the Hybels book and prepares a reading paper using the instructions given for the Gibbs paper.

f. **Integration Project**

The student uses the components found within the strategic planning section of the course to develop a planning tool for an actual or hypothetical ministry. An actual ministry can be one in which the student is currently involved, has been involved in, or simply knows about. A hypothetical ministry can be one that the student has a vision for starting in the future. The paper should be six to eight pages in length and have seven sections to include:

- (1) Purpose
- (2) Core Values
- (3) Mission Statement
- (4) Vision Statement
- (5) Strategy
- (6) Goals
- (7) Objectives and Action Steps
- (8) Evaluation

VI. COURSE CALENDAR

Date	Assignments
09/17/15	Interactive Reading Paper—Gibbs
10/08/15	Midterm Exam
10/29/15	Reaction Paper—Malphurs
11/19/15	Interactive Reading Paper—Hybels
12/03/15	Integration Project
12/09/15	Final Examination (University Schedule)

**Inventory for Student Learning Outcomes
Graduate School of Theology and Ministry**

Master of Divinity

PRM 788 Leadership in Ministry

Professor Greg Davis, Instructor

Fall 2015

This course contributes to student learning outcomes for the Master of Divinity degree as indicated below:

Significant Contribution – Addresses the outcome directly and includes targeted assessment.

Moderate Contribution – Addresses the outcome directly or indirectly and includes some assessment.

Minimal Contribution – Addresses the outcome indirectly and includes little or no assessment.

No Contribution – Does not address the outcome.

Degree Program Outcomes	Significant Contribution	Moderate Contribution	Minimal Contribution	No Contribution
Scripture in Cultural/Historical Context				
Articulate a foundational knowledge of the content of Scripture within its cultural and historical context with application to selected contemporary situations.		X		
Exegetical Tools to Translate/Analyze Biblical Text				
Interpret the biblical writings in the Greek and/or Hebrew languages using critical exegetical tools, and write a hermeneutical and exegetical paper.				X
Knowledge of Christianity				
Present a basic knowledge of the key movements and figures together with their significance in the history of Christianity.			X	
Knowledge of Christian Theology/Doctrine				
Exhibit a basic knowledge of contents and methods of Christian theology.			X	
Biblical/Theological Basis for Ministry Strategies				
Present practical ministry skills and strategies.	X			
Christian Ethics for Social Issues				
Analyze and discuss contemporary social issues affecting the Church and society based upon biblical, theological, and ethical principles.		X		
Theology and Theory of Ministry				
Develop and articulate a theology and theory of ministry that is relevant to the student's background and calling.	X			
Skills for Contemporary Ministry				
Demonstrate skills for contemporary ministry within a variety of traditions, churches, and cross-cultural contexts.	X			