

Syllabus for
HIS 201—Historiography
3 Credit Hours
Fall 2021

Coronavirus: All faculty members and students are expected to be face-to-face in the classroom except under conditions provided in the ORU Fall 2020 Coronavirus Response Plan, which can be found at <https://oru.edu/campus-health/>.

I. COURSE DESCRIPTION

An introductory course for history and pre-law majors, focusing upon the student as the central figure for “building history from the ground up.” Participants are introduced to the discipline of history and to the historian’s craft. Special attention is given to the vocational potential of the history major and to the relationship between the field of history and law.

II. COURSE GOALS

The purpose of this course is to enable the student to do the following:

- A. Learn to and appreciate themselves as a unique and valuable individual created in God's image with special gifts and talents that are to be used in carrying out the great cultural mandate delivered to all people in Scripture.
- B. Study the historical concepts and the complex nature of the historian's work, as well as the tools of the trade.
- C. Gain a basic foundation that will enable the student of history to think historically and to observe, analyze, and evaluate movements and events more accurately.
- D. Explore the basic Christian perspectives that have a place in sound historical research and writing.
- E. Study the bond between history and law.

III. STUDENT LEARNING OUTCOMES FOR THIS COURSE

As a result of successfully completing this course, the student will be able to do the following:

- A. Discuss how primary sources differ from secondary sources.
- B. List the various steps involved in choosing a topic for a research paper.
- C. Use the Internet as a research tool.
- D. Discuss the various techniques in proper note taking for research purposes.
- E. Practice the techniques in writing a rough draft.
- F. List the various stages of the development of historical studies.

- G. Write a research paper incorporating the techniques learned and with the proper citation methods.

IV. TEXTBOOKS AND OTHER LEARNING RESOURCES

A. Required Materials

1. Textbooks
Turabian, Kate L. *A Manual for Writers*, 7th ed. Chicago: University of Chicago Press, 2007. ISBN 978-0226823379 (Paperback).

Gilderhus, Mark T. *History and Historians: A Historiographical Introduction* 7th edition Pearson Publishing, 2010 (Paperback)

2. Other
None

B. Optional Materials

1. Textbooks
None
2. Other
None

V. POLICIES AND PROCEDURES

A. University Policies and Procedures

1. Students and faculty at Oral Roberts University must adhere to all laws addressing the ethical use of others' materials, whether it is in the form of print, electronic, video, multimedia, or computer software. Plagiarism and other forms of cheating involve both lying and stealing and are violations of ORU's Honor Code: "I will not cheat or plagiarize; I will do my own academic work and will not inappropriately collaborate with other students on assignments." Plagiarism is usually defined as copying someone else's ideas, words, or sentence structure and submitting them as one's own. Other forms of academic dishonesty include (but are not limited to) the following:
 - a. Submitting another's work as one's own or colluding with someone else and submitting that work as though it were his or hers;
 - b. Failing to meet group assignment or project requirements while claiming to have done so;
 - c. Failing to cite sources used in a paper;
 - d. Creating results for experiments, observations, interviews, or projects that were not done;
 - e. Receiving or giving unauthorized help on assignments.By submitting an assignment in any form, the student gives permission for the assignment to be checked for plagiarism, either by submitting the work for electronic verification or by other means. Penalties for any of the above infractions may result in disciplinary action including failing the assignment or failing the course or expulsion from the University, as determined by department and University guidelines.
2. Final exams cannot be given before their scheduled times. Students need to check the final exam schedule before planning return flights or other events at the end of the semester.

3. Students are to be in compliance with University, school, and departmental policies regarding Whole Person Assessment requirements. Students should consult the Whole Person Assessment handbooks for requirements regarding general education and the students' majors.
 - a. The penalty for not submitting electronically or for incorrectly submitting an artifact is a zero for that assignment.
 - b. By submitting an assignment, the student gives permission for the assignment to be assessed electronically.
- B. Department Policies and Procedures
1. **Tardies**—Tardies are an inconvenience to the other class members and the professor, and they prevent the late student from obtaining maximum value from the class. Therefore, excessive tardies may adversely affect the semester grade. It is to the student's advantage to make sure that the professor is informed immediately following the close of the class that the student was tardy and not absent. It is not the professor's responsibility to stop the class to mark the tardy; the student is the one responsible for conveying that information immediately following that class, not at a later time.
 2. **Incompletes**—As stated in the University catalog, incompletes are granted only for "good cause," such as extended hospitalization, long-term illness, or a death in the family. Students must petition for an incomplete using the form available in the History, Humanities, and Government Department. Very few incompletes are granted.
 3. **Late Work**
 - a. The student is responsible for obtaining class assignments and material covered during an absence. All work must be completed as scheduled. Late work may result in a lower grade. An absence is not an excuse for turning in late work or for being unprepared with assignments for the class following the absence. Computer or printer malfunction does not constitute an excuse for late work; students should have their work prepared in time to ensure that they can get it proofread, edited, and printed prior to the instructor's due date. . These responsibilities assist the student in professional development.
 - b. Each instructor has his or her own late-work policy that is given to students at the beginning of a course. Instructors use their own judgment in accepting late work resulting from all other absences. In cases where these absences can be anticipated, such as for non-University sponsored mission trips, the work should normally be submitted prior to the absence. In unanticipated absences, such as sickness or family crises, the instructor should be notified as soon as possible and agreement reached on due dates and possible penalties.
 4. **Attendance**—Because unavoidable circumstances can prevent perfect attendance, each student is allowed to miss class the number of times per week a class meets. This allowance is for absences such as illness, personal business, and emergency. The student may consider this "sick leave." If a student has absences in excess of this number, the earned grade for the course may be affected. Attendance at each class or laboratory is mandatory at Oral Roberts University. Excessive absences can reduce a student's grade or deny credit for the course. A student who leaves class before dismissal may be marked absent. Extended illnesses are handled on an individual basis and require verification from a doctor.

5. **Administratively Excused Absences**—Only absences that are required by approved University activities are given administrative excuses. Students who must miss class for University-sponsored activities must follow these procedures:
 - a. Inform the professor before the event and make arrangement for the work to be submitted prior to the absence or at a mutually agreed upon deadline.
 - b. Present an administrative excuse form with appropriate signatures when he or she returns to class. Doctors' or nurses' notes, or letters from groups sponsoring mission trips or activities do not qualify a student for an administratively excused absence.
 - c. Obtain information covered during an absence. All work must be completed as scheduled.
 - d. Not commit to class presentation (oral reports, speeches, group presentations, etc.) on a date that the student will be gone. Makeup work is not permitted if the student voluntarily committed to a performance on the date of an administratively excused absence.
6. **Extra Credit**—Students should not expect extra credit to help raise a grade.
7. **Plagiarism** – Each student attending Oral Roberts University is required to do his or her own academic work and must not inappropriately collaborate with other students on assignments. Students must document all sources and ideas that are not their own original information by following correct MLA (Modern Language Association) documentation procedures. Failure to do this produces a plagiarized paper, which results in an F for the paper. Photocopies of sources must be turned in with research papers. Flagrant cheating results in an F for the course.

C. Course Policies and Procedures

1 Evaluation Procedures

a. Grading System:

- a. There is a midterm and final exam will be given during the term. Dates for these exams will be announced following consultation with the University's calendar and class preference. The instructor reserves the right to quiz the class at any time on material then under study. Your family history paper or research paper grade will constitute 100 points of your course grade, so do a quality job on it. There will be written assignments due at various times in the class.
- b. The final grade will be computed as follows out of the total points:
 - 90-100 = A
 - 80-89 = B
 - 70-79 = C
 - 60-69 = D

b. Plagiarism:

- a. The *American Heritage Dictionary* defines plagiarism as "to steal and use [the ideas or writings of another] as one's own."
- b. In standard academic practice, this means if you copy any more than three consecutive words written or spoken by another, you must acknowledge the source of these words by using a footnote and by either enclosing the words in quotation marks or (if a

longer quotation) uniformly indenting and single spacing the material.

- c. Correct form for footnotes, bibliography, and so on, is found in Kate L. Turabian, *A Manual for Writers of Term Papers*.
- d. Plagiarism will not be tolerated, whether accidental or intentional.
- e. The automatic minimum penalty for it will be an F on the paper or other assignment involved; more typically, a F for the course is assessed.
- f. If done by intent, additional disciplinary proceedings are likely, up to and including expulsion from the University.

2 Other Policies and/or Procedures

a. Course Content:

The course content will be presented in various forms: lecture, group discussions, audio-visual material, and, perhaps, a field trip.

b. Research Paper:

- a. In the opening two weeks, the research paper for the course will be outlined. This research paper often serves as the basis for the senior paper.
- b. You may choose to do a straight historical research paper or one tracing your family roots.
- c. If you choose to trace your family tree, you must ask yourself the following questions:
 - i. How did the events and trends of national history influence the development of your family during the past 100 years or so?
 - ii. Are there patterns of behavior and relationships that tend to recur in succeeding generations?
 - iii. From family histories, the historian is able to derive a vast amount of information about the development of all phases of our national life, and no valid historical synthesis can be made without such knowledge.

c. Professional Competency

The following professional competencies are required to be met to complete this course:

- Submit a cover letter for review/approval to Golden Hire Network.
- Watch the Resume Development videos online and take an online quiz requiring 90% proficiency.
- Submit a resume for review/approval to Golden Hire Network.
- Watch online interview videos and take an online quiz requiring 90% proficiency.
- Create a mock interview video through the university's CareerBeam tool and submit to Career Services for review/critique.

VI. COURSE CALENDAR

WEEK	ASSIGNMENT
1	Introduction
2	General lecture and class discussion
3	Tentative paper topic Assignment from workbook Basic Skills test
4	Elaboration of paper subject One page
5	Annotated bibliography
	MIDTERM EXAM
6	Outline and abstract
14	The first draft of the major paper (last Tues. of November)
15	Final paper due along with all other work
16	Final Exam (University schedule)