Syllabus for
ACT 327/GACT 527—Intermediate Accounting I
3 Credit Hours
Fall 2021
Mr. Terry Unruh

Coronavirus: All faculty members and students are expected to be face-to-face in the classroom except under conditions provided in the ORU Fall 2021 Coronavirus Response Plan, which can be found at https://oru.edu/campus-health/.

I.   COURSE DESCRIPTION

A comprehensive study of intermediate accounting theory and technique. Financial statement relationships are stressed with a balance sheet approach to the study. The course moves from the most current and liquid categories to the least current along balance sheet lines covering all of the major balance sheet classifications and account groupings individually and in depth. The first in a two-course sequence, it covers roughly one-half of the comprehensive intermediate accounting volumes.
Prerequisite: ACT 216 Managerial Accounting with a grade of C or better or by permission of the instructor.

The intermediate course will emphasize interpretation and more refined methods of recording and summarizing. The course focus is on the financial statement effect of the various alternative methods for recording and analyzing data. With this approach in mind, the course starts with a review of the accounting cycle, the income statement (emphasis on form and proper terminology), the balance sheet (same emphasis) and statement of cash flows. After this brief review, coupled with the study of the proper nomenclature, the course continues with a careful analysis of all account groups, emphasizing alternative procedures and their effect on the financial statements. Intermediate Accounting I focuses on the asset categories.

II.   COURSE GOALS

A.   The intermediate accounting student should develop analytical abilities by studying the effect of alternative accounting methods on financial statements. In addition, the accounting theory contained in the course will enable the student to select the most appropriate accounting method when more than one may satisfy generally accepted accounting principles.

B.   In line with the purpose of this University, this course seeks to do the following:
   1.   Contribute to the education of the whole person.
   2.   Encourage each student to place faith in Jesus Christ at the center of his or her life.
   3.   Encourage the synthesis and integration of the common bond of knowledge provided by the university into a unified whole.
   4.   Sharpen the communication, computation, and critical analysis skills of each student.
   5.   Develop appreciation for differing cultures.
   6.   Increase the students' recognition of God's order, diversity, and creativity and their consequences in the social and historical sciences.
   7.   Demonstrate that knowledge and experience are related, not separate.
   8.   Assist the students' development of basic skills, acquiring of basic knowledge, and formulation of a world vision.

9. Advocate the examination of this field of knowledge in the context of its influence upon and its being influenced by others.
10. Promote the continuing process of study in and support active participation in activities conducive to good health.

C. In line with the purpose of the accounting program, this course is designed to prepare a student for an active role in accounting both in public practice and in industry. An objective of this program is to combine the broad foundation of business administration with professional accounting skills and quantitative decision-making experience so that the student has the potential of maximum personal achievement and maximum benefit to their future employers. Through all of the courses in accounting, it is the purpose of the program to develop an integrated person—spiritually alive, intellectually alert, physically disciplined, socially adept, and professionally competent.

D. In line with the departmental objectives, this course seeks to prepare the student in the following areas:
1. Critical thinking (skills in reasoning, objectivity, analysis, interpretation, research, or decision making relevant to the discipline)
2. Communication (abilities in areas such as written, oral, and nonverbal communication; group process; information technology and/or media production)
3. Broad, comprehensive, foundational knowledge for professional standards of the major.
4. Broad interpretation of the dynamics of business within the social and professional context.
5. Internationalization of Christian business ethics and professionalism.

III. STUDENT LEARNING OUTCOMES FOR THIS COURSE

A. Terminal Objectives
After successfully participating in class discussions and completing the minimum amount of homework problems as outlined in this syllabus, the student will be able to identify the steps of the accounting cycle, prepare financial statements in good form, and properly identify and account for all categories of assets under the various generally accepted methods with a 70 percent minimum level of accuracy.

B. Unit Objectives
As a result of successfully completing this unit, the student will be able to do the following:
1. Discuss generally accepted accounting principles (GAAP)
   a. List and identify accounting rule making bodies.
   b. List and identify qualitative characteristics of accounting.
   c. List and explain various accounting concept statements, assumptions, principles, and constraints.
2. Exhibit proficiency in the accounting cycle.
   a. Prepare and record general journal and special journal entries.
   b. Properly categorize accounts from an alphabetical trial balance.
   c. Complete all phases of the accounting cycle.
   d. Prepare proper financial statements including, but not limited to:
      (1) the income statement
          (a) in single-step format

                 (b)   in multiple-step format
                 (c)   with discontinued operations
          (2)   the retained earnings statement
          (3)   the balance sheet
          (4)   the statement of cash flows
                 (a)   Indirect method
                 (b)   Direct method

3.   Discuss and explain compound interest concepts.
    a.   Determine the future value of a single amount
    b.   Determine the present value of a single amount
    c.   Determine the future value of an annuity (due and ordinary)
    d.   Determine the present value of an annuity (due and ordinary)
    e.   Given various factors in a compound interest problem, solve for the unknown factor.

4.   Journalize, distinguish the alternative valuation methods, and properly classify the following:
    a.   Cash
        (1)   petty cash
        (2)   prepare bank reconciliations
    b.   Accounts receivable and short term notes receivable
        (1)   for sales
        (2)   for immediate cash
        (3)   estimating uncollectible amounts
        (4)   selling notes and accounts receivable
    c.   Merchandise Inventory
        (1)   periodic versus perpetual system
        (2)   cost flow assumptions
             (a)   specific identification
             (b)   FIFO
             (c)   LIFO
             (d)   Average
        (3)   dollar value LIFO
        (4)   lower of cost or market and lower of cost or net realizable value
        (5)   retail methods
        (6)   gross margin method
    d.   Fixed Assets, Intangible Assets, and Other Assets
        (1)   capitalizable costs
        (2)   expenditures subsequent to acquisition
        (3)   exchange of assets
        (4)   retirement or sale of assets
        (5)   amortization of intangibles

IV.   TEXTBOOKS AND OTHER LEARNING RESOURCES

A.   Required Materials
Textbook
Kieso, Donald E., Weygandt, Jerry J., and Warfield, Terry D._Intermediate Accounting_, 17th Edition. Hoboken, NJ: John Wiley and Sons, Inc., 2019. (ISBN978-1-119-50368-2)

B. Other Optional/Recommended Materials
1. Calculator - preferably a Texas Instruments BA II Plus or TI-83.
2. Three Ring Binder for class handouts and returned homework problems.
3. Three scantron sheets for exams – to be turned in **prior** to the first exam.

V. POLICIES AND PROCEDURES

A. University Policies and Procedures

1. Students and faculty at Oral Roberts University must adhere to all laws addressing the ethical use of others' materials, whether it is in the form of print, electronic, video, multimedia, or computer software. Plagiarism and other forms of cheating involve both lying and stealing and are violations of ORU's Honor Code: "I will not cheat or plagiarize; I will do my own academic work and will not inappropriately collaborate with other students on assignments." Plagiarism is usually defined as copying someone else's ideas, words, or sentence structure and submitting them as one's own. Other forms of academic dishonesty include (but are not limited to) the following:
   a. Submitting another's work as one's own or colluding with someone else and submitting that work as though it were his or hers;
   b. Failing to meet group assignment or project requirements while claiming to have done so;
   c. Failing to cite sources used in a paper;
   d. Creating results for experiments, observations, interviews, or projects that were not done;
   e. Receiving or giving unauthorized help on assignments.
   By submitting an assignment in any form, the student gives permission for the assignment to be checked for plagiarism, either by submitting the work for electronic verification or by other means. Penalties for any of the above infractions may result in disciplinary action including failing the assignment or failing the course or expulsion from the University, as determined by department and University guidelines.
2. By law, students are entitled to privacy regarding their records. The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended and available in the *ORU Employee Handbook*, sets forth requirements designed to protect the privacy of student education records. The law governs access to records maintained by educational institutions and the release of information from those records.
3. Final exams cannot be given before their scheduled times. Students need to check the final exam schedule before planning return flights or other events at the end of the semester.
4. Students are to be in compliance with University, school, and departmental policies regarding Whole Person Assessment requirements. Students should consult the WPA handbooks for requirements regarding general education and the students' majors.
   a. The penalty for not submitting electronically or for incorrectly submitting a WPA artifact is a zero for that assignment.
   b. By submitting an assignment, the student gives permission for the assignment to be assessed electronically.

B. College of Business Policies and Procedures
1. Attendance Policy

a. Attendance is mandatory and is taken at the beginning of class. All students who miss class including those who are administratively excused are expected to obtain class notes and materials and to turn in assignments within a reasonable time period determined by the professor. In business, employees are allowed personal days or sick leave to be absent from the job without penalty. Similarly, students may miss class up to the number of times per week a class meets without penalty (see table below). This allowance is for illness, personal business, and/or emergencies. The professor has the discretion to excuse any absence beyond those described above.

b. If a student has excessive *unexcused* absences, a penalty will be assessed as follows:

Number of days the class meets per week	Number of absences not resulting in a penalty	For each additional day the student incurs an unexcused absence beginning with absence number:	The student's total number of points will be reduced by*:
3	3	4	2%
2	2	3	3%
1	1	2	7%

*Based on a 15 week semester and the number of days per week the class meets.

2. Tardies
   a. Tardy is defined as missing *any* portion of class.
   b. Being consistently tardy to class is disruptive to the class and disrespectful to the professor and to fellow class members. This type of behavior is unacceptable in business. Thus, three unexcused tardies will be equal to one unexcused absence.
   c. Depending on the amount of the class missed, makeup work may be required or a student may be marked absent for that class.
   d. To not be counted absent altogether, the student is responsible to inform the professor that he/she was tardy immediately following that class.
3. Late tests - When a student misses an exam for an unexcused reason, the student will be penalized a minimum of one letter grade.
4. Cell Phones
   a. Cell phone usage of any type is prohibited in the classroom during class hours. All cell phones shall be stored out of sight and silenced/turned off. If a student fails to comply with this requirement, the professor may (at the professor's discretion) dismiss the student from class and mark the student for an unexcused absence. Students may (prior to the beginning of class) request an exception to this policy if some type of extenuating circumstance exists that would reasonably justify the granting of an exception and a possible disruption of the class for taking an incoming call, text messaging, etc.
   b. Unless specifically pre-authorized by the professor, portable or handheld computer/calculator, cell phone, and all other media/multi-media device usage of any type is prohibited in the classroom during class examinations. All such devices shall be stored out of sight and silenced/turned off. If a student fails to comply with this requirement, the professor may (at the professor's discretion) dismiss the student from class, mark the student for an unexcused absence, and/or penalize the student by deducting points on the exam. With regard to cell phone usage, students may (prior to the beginning of class) request an exception to this policy if some type of extenuating circumstance exists that would

reasonably justify the granting of an exception and a possible disruption of the class for taking an incoming call, text messaging, etc. In this instance the cell phone should be left with the professor during the class, and if an incoming call is received the student will retrieve the phone from the professor to respond.

C.   Course Policies and Procedures
  1.   Evaluation Procedures
    a.   Grading Procedures for Undergraduate Students

      (1)   Point Distribution
            3 Hourly Exams X 100 points =   300
            Daily Work
                  Homework Problems   13 X 5 points = 65
                  Computer Projects   3 X 10 points = 30
                  Term Paper   1 paper X 10 points = <u>10</u> =   105
            Comprehensive Final Exam   <u>200</u>
            TOTAL POINTS   605
      (2)   Grading Scale
            A = 90% X 600 points = 540
            B = 80% X 600 points = 480
            C = 70% X 600 points = 420
            D = 60% X 600 points = 360
            F = Below 60% X 600 points = below 360

    b.   Grading Procedures for Graduate Students

      (1)   Point Distribution
            3 Hourly Exams X 100 points =   300
            Daily Work
                  Homework Problems   18 X 5 points = 90
                  Computer Projects   4 X 10 points = 40
                  Term Papers   2 papers X 10 points = <u>20</u> =   150
            Comprehensive Final Exam   <u>200</u>
            TOTAL POINTS   650
      (2)   Grading Scale
            A = 90% X 650 points = 585
            B = 80% X 650 points = 520
            C = 70% X 650 points = 455
            D = 60% X 650 points = 390
            F = Below 60% X 650 points = below 390

    c.   The three hourly exams this semester will include objective four part multiple choice questions (normally 25-40 points), and problems (normally 60-75 points).
      (1)   Exams are administered during regular 50 minute class periods
      (2)   Exams will require students to work quickly and efficiently in a manner similar to working in a professional service organization where services are billed by the hour. Speed, organizational skills, and knowledge are being tested in this process.
      (3)   Extra credit is available on the regular semester exams to help compensate for the time constraints.

d. Chapter assignments must be turned in at the **beginning** of class on the due date or uploaded to the appropriate drop box in D2L prior to the beginning of class.. They are graded in half point increments (5, 4.5, 4, 3.5, etc.). Students are encouraged to complete as many of the problems as possible. Only the top 13 scores for undergraduates and top 18 scores for graduate students will count toward the student's total points for the semester. There are 21 assignments listed in the calendar. Assignments submitted after they are collected in class will be corrected but will **not** receive any credit. Students are strongly encouraged to do homework early in the semester to prevent unnecessary stress at the end of the semester.

e. The computer projects will require the student to use an electronic spreadsheet program to solve various time value of money problems and to periodically prepare a complete set of properly linked and properly balanced financial statements.

f. Term papers

   (1) The term paper for all students in this class is a one-page personal resume. Two copies of the resume need to be submitted. One copy of the resume will be graded and one copy will be kept in the department files to be used for transmitting for potential job opportunities
      (a) The report is due by 4:00 p.m. on **Monday, September 27, 2021.**
      (b) The grade for the paper will be reduced by 50% for every day that it is late.

   (2) Graduate students are required to write an additional 2 to 4 page paper on professional certifications. Graduate students can choose to write on
      (a) CPA requirements in at least three different states or jurisdictions, summarizing and comparing the educational requirements and the cost to sit for the exam, the experience requirements to become certified, and the continuing eduction requirements to maintain the license. or,
      (b) CPA requirements in one state versus the certification requirements for another professional exam, such as the CMA, the CIA, the CFP, the CFA, etc., summarizing and comparing the educational requirements and the cost to sit for the exam, the experience requirements to become certified, and the continuing eduction requirements to maintain the certification.
      (c) The graduate student should also express an opinion of which alternative he/she plans to pursue and reasons for that choice.
      (d) The report must cite a minimum of two sources.
      (e) The report is due by 4:00 p.m. on **Monday, November 1, 2021.**
      (f) The grade for the paper will be reduced by 50% for every day that it is late.

g. Up to 10 professional development points will be allowed for this class. In accordance with the guidelines of the professional development program of the College of Business, the student is expected to attend various professional

meetings on campus as well as off campus. In order to receive credit for attending these meetings, the students must properly register their attendance by swiping in with their student ID at the meeting or turn in the half page professional development reporting form to Terry Unruh's office (GC3F09) in the College of Business. These forms must be turned in by the end of the week in which the meeting occurred. **The deadline for turning in these forms and earning PDP credit is Tuesday, November 23, 2021 (Tuesday before Thanksgiving).**

2. **Students taking a late exam because of an unauthorized absence will be assessed a one letter grade penalty**

3. Whole Person Assessment Requirements – Computer spreadsheet problem #2 must be uploaded to D2L after it has been submitted for a class grade. Students are allowed to make corrections to this project before uploading it for assessment.

4.
Faculty Member	Terry Unruh	
Office Location	GC3F09	
Office Hours	Monday, Wednesday, Friday	1:30 – 3:00 p.m.
	Monday, Tuesday, Thursday, and Friday	8:15 – 9:15 a.m.
Office Phone #	918-495-7781	
Home Phone #	918-496-9044	
	(Calls at home will only be accepted prior to 10 pm)	
Cell Phone #	918-850-8431 (But I rarely check it during the day)	
e-mail	tunruh@oru.edu	

VI. COURSE CALENDAR - FALL 2021 (Kieso, 17th Edition)

UNIT	DATE	CHAPTER	OBJECTIVE	ASSIGNMENTS
1	Aug. 27		Intro	Introduction and Syllabus
2	30	1	1a	Read Chapter 1
3	Sept. 01	2	1b	Handout Problem #1, Read Chapter 2
4	03		1b	Exercise 2 – 4
	06		**L a b o r D a y H o l i d a y**	
5	08		1c	Handout Problem #2 (last day to drop/add)
6	10	3	2a	Read Chapter 3
7	13		2a	Handout Problem #3
8	15		2b	Catch Up Day
9	17		2c	Problem 3 - 4
10	20	4	2d1a,b	Read Chapter 4
11	22		2d1b,c	Problem 4 - 1
12	24		2d2	Handout Problem #4
13	27	5	2d3	Read Chapter 5
14	29		2d3	Exercise 5 - 12
15	Oct. 01	Test	**Test**	Problem 5 – 3 and
				Test 1 (Chapters 1 – 5)
16	04	23		Review Exam
17	06		2d4a	Read Chapter 23
18	08		2d4a	**(UG Term Paper)**
	09 – 17		**Fall Break**	
19	18		2d4a	Exercise 23 - 17
20	20		2d4b	Problem 23 - 6
21	22	6	3a,b	Read Chapter 6
22	25		3c,d	Handout Problem #5
23	27		3d,e	Handout Problem #6
24	29	7	4a	Read Chapter 7
25	Nov. 01		4b1,2,3	Exercise 7 – 24, **(Grad Term Paper)**
26	03		4,b,4	Handout Problem #7
27	05	Test	**Test**	**Test 2** (Chapters 23, 6, & 7)
28	08	8	4c-1	Review Exam
29	10		4c2	Read Chapter 8
30	12		4c2	Problem 8 - 5
31	15		4c3	Problem 8 - 9
32	17	9	4c4	Read Chapter 9
33	19		4c5	Problem 9 – 3 (last day to withdraw)
34	22		4c6	Problem 9 – 9
	24 – 28		**Thanksgiving Break**	
35	29	Test	**Test**	**Test 3** (Chapters 8 & 9)
36	Dec. 01	10	4d1, 2	Review Exam and Read Chapter 10
37	03		4d3-5	Exercise 10 - 5
38	04 - 10	**F i n a l E x a m W e e k**		Problem 10 - 8