![ORU - Oral Roberts University]

Course Syllabus

LSPA 101 — Elementary Spanish I
4 Credit hours

I. COURSE DESCRIPTION

A course for those desiring to begin a second language. Covers intensive oral work, grammar, and composition, including possessives, formal commands, present indicatives, and progressives. Covers most activities listed in the ACTFL novice mid-level competencies. (This course does not count toward the Bachelor of Arts language requirement, a minor, or major, but can be used for elective credit.)

Prerequisites: None

II. ACADEMIC MISSION

Oral Roberts University's academic mission is to transform students by the power of the Holy Spirit into whole, competent servant-leaders through liberal arts and professional education that is fully Christian. Within a Spirit-filled healing community, administration, faculty, and staff love and serve students by helping them grow in knowledge, skills, wisdom, character, and spirit.

Student transformation is measured through the evaluation of student expression of University learning outcomes as demonstrated through accompanying proficiencies and capacities.

Spiritually alive	Biblical knowledge; sensitivity to the Holy Spirit; evangelistic capability; ethical behavior
Intellectually alert	Critical thinking; information literacy; global and historical perspectives; aesthetic appreciation; intellectual creativity
Physically disciplined	Healthy lifestyle; physically active lifestyle
Socially adept	Communication skills; interpersonal skills; appreciation of cultural and linguistic differences; responsible citizenship; leadership capacity
Professionally competent	Discipline-specific proficiencies listed under Program Outcomes.

The last page of this syllabus, "COURSE INVENTORY for ORU's Course Objectives," indicates how this course supports ORU's academic mission and ORU's whole-person approach to learning outcomes.

III. PROGRAM OUTCOMES

ORU seeks to educate the whole person, with balanced emphasis placed on the development of the spirit, mind, and body. The undergraduate curriculum encompasses significant areas of liberal arts and sciences knowledge—Biblical studies, fine arts, humanities, languages, literature, mathematics, natural sciences, and social sciences. The general education core provides the following Program Outcomes this course supports, marked below in bold text and with an asterisk (*).

1. A common bond of knowledge for all students.
2. Encourages the synthesis and integration of that knowledge into a unified whole.
3. ***Sharpens the skills of communication, computation, and critical analysis.**
4. Develops appreciation for differing cultures.
5. Promotes a lifestyle of physical well-being.
6. Establishes a Scriptural foundation for a vital faith.

IV. COURSE GOALS

This elementary language course is designed to help the student develop communicative competence and oral proficiency in Spanish, with proficiency defined as the ability to communicate specific messages in particular situations for a given purpose. This course provides the student opportunities for practical use of Spanish in real life situations and the vocabulary and grammar necessary to accomplish this goal.

The specific contribution of elementary and intermediate foreign language courses to the general education of ORU students is to give them the practical tool for entering into foreign cultures for Christian service or career purposes. By acquiring another language, ORU students can become "a part of the answer" and **not** "part of the problem" as they face the ever-increasing globalization and interdependency of cultures everywhere and go "**into** every person's world," not just go **to** every person's world.

Language and culture are intertwined, and in learning a foreign language, students also learn from and about the foreign culture by studying how the people view themselves and their society in terms of history, politics, religion, and economic and social structures. One goal of the language courses is to develop an attitude of hearing a society's questions rather than assuming Americans have all the answers.

V. COURSE OBJECTIVES

Each Course Objective notes the level of Bloom's Taxonomy (BL) at which it will be measured.

After successfully completing this course, I should be able to:

1. Demonstrate target cultural understandings and compare cultures through the perspectives, products, and practices of those cultures. (BL3, PO3)

2. Perform most activities listed in the ACTFL novice mid-level competencies, specifically those listed below:
   a. Converse in the target language using common vocabulary, phrases, and topics, such as discussing hobbies, school, professions, family structures, and daily routine (BL3, PO3)
   b. Respond in complete sentences in Spanish in present tense and present continuous (BL3, PO3)
   c. Express oneself in written and spoken Spanish at the at the novice-mid level. (BL3, PO3)
   d. Use essential grammatical structures. (BL3, PO3)

V. TEXTBOOK AND OTHER LEARNING RESOURCES

Before you purchase your required textbook(s), click on the ORU Bookstore link to verify whether digital texts are provided as part of your Follett ACCESS course fee. http://www.bkstr.com/oralrobertsstore/home

Required Materials
    Textbook:
        Hershberger, R. , Navey, D., & Borrás, A. (2019*). Plazas. Lugar De Encuentros*, 5th ed. MindTap Spanish, 4 terms (24 months) Printed Access Card for Plazas, Enhanced. ISBN: 9781337570770.

        This course uses courseware, so you cannot opt-out of the ACCESS program.

        Please, check the following link to see how to: How to access your eText and interactive eText.mp4

        NOTE: You will also use this text for LSPA 102 and LSPA 203

    Other required materials: None

Optional Materials
    Textbooks: None

VI. POLICIES AND PROCEDURES

    A. **University Policies and Procedures**
        1. **Plagiarism:** The ORU Catalog explicitly addresses the issue of plagiarism. Make sure you know ORU's policy on plagiarism and what is considered plagiarism. While the use of apps or internet sources to find words or expressions is allowed, using Google Translate, Spanishdict.com, DeepL.com, or any other automated translation generator to translate sentences or paragraphs is considered plagiarism, that is, passing off someone else's work as if it were your own.
        2. **Privacy:** By law, students are entitled to privacy regarding their records. The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended and available in the ORU University Catalog, sets forth requirements designed to protect the privacy of student education records. The law governs access to records maintained by educational institutions and the release of information from those records.
        3. **Whole Person Assessment Requirements:**
            a. Specify which, if any, Whole Person Assessment requirements there are for this course.
                WPA-GEN-OL-Cultural Essay (LSPA 101P6)
    B. **School and/or Department Policies and Procedures**
        1. **Participation:** Participation in each online class through discussion forums, assignments, and all other course activities count as your attendance in the course. Lack of participation can reduce a student's grade or deny credit for the course.
        2. **Class Assignments**
            a. Students need to have the appropriate textbooks, course materials, and other supplies as designated by the professor.
            b. Professors may refuse to accept an assignment if it has inappropriate content, does not meet the assignment's criteria (e.g., not typed, incorrectly documented), is incomplete, is suspected of plagiarism, or is turned in too late.
        3. **Late Work**
            a. The student is responsible for obtaining class assignments and materials, and all work is expected to be completed as scheduled. The professor may not accept late work, or it may result in a lower grade. Computer or Internet malfunctions do not constitute an excuse for late work; students should have their work prepared in time to ensure that they can get it completed, edited, and proofread prior to the instructor's due date. These responsibilities assist the student in professional development.

b. Generally, assignments missed from a serious sickness or family crises can be made up and the instructor should be notified as soon as possible to reach an agreement on due dates and possible penalties. Each instructor has his or her own late-work policy. Instructors use their own judgment in accepting late work.

4. **Incompletes**
On rare occasions, the grade of "I" may be given for work that is incomplete at the time grades are given. It is given only after the instructor and the department chair or college dean approve a petition submitted by the student that his or her work is incomplete for good cause. Good cause typically consists of a catastrophic event in which the student is prevented from completing the course requirements. It is the responsibility of the student to initiate the petition through http://petitions.oru.edu, make up any incomplete work, and ask the instructor to submit a grade change to the registrar. If the work is not completed by the end of the subsequent session, the incomplete will automatically convert to an "F." For graduating seniors, the degree will be awarded in the term that the student completes his or her course work, not the final term of enrollment.

5. **Citations**
Textbook(s) and materials for the course are listed using standard citation style (APA, MLA, Chicago, Turabian, etc.). Since other styles may be used in disciplines other than the one used in this course or school, the ORU Citing and Documenting Sources pages offer a collection of styles students may choose from. This course asks that students be consistent in whatever style they use throughout the course.

A. **Online Programs Policies and Procedures**
1. **Communicating with your Instructor:** All email communication between students and faculty will be through their ORU.edu emails.
2. **Learning Community:** Online learning community is established through active participation in the threaded weekly discussions. The mutual exchange of ideas, information, and experiences is an essential part of the learning process, and students are encouraged to use the discussion forum as virtual classroom platform.
3. **ADA and Students with Disabilities:**
   - Click here (http://www.brightspace.com/about/accessibility/) to view Desire2Learn's "Accessibility Resources for Students with Disabilities."
   - Students requiring Disability Services from ORU, please click here: https://goo.gl/QG0K4x
   - Desire2Learn (D2L) Accessibility Guidelines and Checklist: https://goo.gl/Ck4RwY
   - D2L Accessibility Policy: https://www.d2l.com/accessibility/
4. **Useful Links for Online Students:**
   - Student Learning Glossary
   - Library: http://library.oru.edu.
   - D2L Helpdesk: d2lhelp@oru.edu
   - I.T. Student Helpdesk: studenthelpdesk@oru.edu
   - Netiquette and Online Discussions: https://goo.gl/f744AY
   - Contact the University: please fill out this online form. Please first contact your instructor for assistance with any matter specific to the course.

B. **Course Policies and Procedures**

1. **Evaluation Procedures:** The final grade will be based on forum discussions, homework, quizzes, and a final exam. The weight of each item is included in the Course Calendar. Extra credit items are offered in this course. See *Extra Credit* section below.

% Grade	Category
3%	MeetUp 1
26%	Written Forums (F1,2a,3a,4,5a,6a,7)

16%	Video Forums (F2b,3b,5b,6b)
24%	MindTap Activities (Unis 1-6)
15%	Quizzes (Q1,2,3,4,5)
6%	Project 6
10%	Quiz 7 (Final Written Exam)

2. **Grading Scale:**
   A=90-100% B=80-89% C=70-79% D=60-69% F=59% and below.

3. **Other Policies and/or Procedures**
1. **Written Forum:** A significant discrepancy between the proficiency level of writing of a forum post and other coursework (MindTap activities, quizzes, and videos) may indicate to the instructor use of translation apps. If use of translation apps is suspected, the instructor may ask the student to rewrite the forum. Partial credit will be granted for a rewrite. Failing to rewrite the forum will result in a zero.

2. **Extra Credit** – No extra credit available.

VIII. COURSE CALENDAR

The Course Calendar shows the specific learning activities and assessments for this course, along with their respective grade weights. The far-right column lists the Course Objectives (CO) that support the corresponding Assessment in column 2. Further descriptions for activities and assessments are in their respective Units in D2L. When applicable, ¥ Indicates this is a Whole Person Assessment item. † indicates this is a faith integration item tracked by the program.

The Course Calendar shows the specific learning activities and assessments for this course, along with their respective grade weights. The far-right column lists the Course Objectives (CO) that support the corresponding Assessment in column 2. *****This Advantage course is structured in 7 Units. Each Unit lasts 2 Units, or 14 days. Unless otherwise noted, the Projects and Quizzes are due on Day 14, at the end of each Unit, while the Forums are due at the end of Day 7 or the end of Unit 1. ***** Further descriptions for activities and assessments are in their respective Units in D2L. † indicates this is a faith integration item tracked by the program.

Unit 1	Greetings	Hours	Weight	CO
	Read/View/Listen	6.2	--	--
	MeetUp 1: Let's Start Well	1	3%	2
	MindTap Unit 1	9	4%	1,2
	Forum 1: Preséntate a tus compañeros	4	4%	2
	Quiz 1: Mucho Gusto (Chapter P)	1	3%	1,2
Unit 2	Campus Life	Hours	Weight	CO
	Read/View/Listen	6.2	--	--
	MindTap Unit 2	9	4%	1,2
	Forum 2a: Mi Vida En la Universidad (Written)	2	4%	2
	Forum 2b: Mi Vida En la Universidad (MindTap Video)	3	4%	2
	Quiz 2: En Una Clase De Espanol (Chapter 1)	1	3%	1,2
Unit 3	Family Life	Hours	Weight	CO
	Read/View/Listen	6.2	--	--
	MindTap Unit 3	9	4%	1,2
	Forum 3a: Mi Página Web Personal (Written)	2	4%	2
	Forum 3b: Mi Página Web Personal (MindTap Video)	3	4%	2
	Quiz 3: En Una Reunion Familiar (Chapter 2)	1	3%	1,2
Unit 4	Pastimes	Hours	Weight	CO
	Read/View/Listen	6.2	--	--
	MindTap Unit 4	10	4%	1,2
	Forum 4: Campaña Publicitaria	4	4%	2
	Quiz 4: El Tiempo Libre (Chapter 3)	1	3%	1,2
Unit 5	My House	Hours	Weight	CO
	Read/View/Listen	6.2	--	--
	MindTap Unit 5	10	4%	1,2
	Forum 5a: Soy un Arquitecto Famoso (Written)	2	4%	2
	Forum 5b: Soy un Arquitecto Famoso ((MindTap Video)	3	4%	2
	Quiz 5: En La Casa (Chapter 4)	1	3%	1,2
Unit 6	Review	Hours	Weight	CO
	Read/View/Listen	6.2	--	--
	MindTap Unit 6 (Review Unit)	6	4%	1,2
	Forum 6a: Soy Estudiante de Intercambio (Written)	2	4%	2
	Forum 6b: Soy Estudiante de Intercambio (MindTap Video)	3	4%	2
	WPA-GEN-OL-Cultural Essay (LSPA 101P6)	4	6%	1,2
Unit 7	Finals	Hours	Weight	CO

	Read/View/Listen	12.2	--	--
	Forum 7: Mi Aprendizaje †	4	2%	1
	Quiz 7: Chapters P-4 (Final Written Exam)	2	10%	1,2
Course Total	Total estimated hours based upon an average of 21 hours per Unit for 7 Units	146.2	100%	

IX. COURSE INVENTORY
For ORU's University Outcomes

LSPA 101 — Elementary Spanish I

This course contributes to ORU's university outcomes as indicated below:
Significant Contribution – Addresses the outcome directly and includes targeted assessment.
Moderate Contribution – Addresses the outcome directly or indirectly and includes some assessment.
Minimal Contribution – Addresses the outcome indirectly and includes little or no assessment.
No Contribution – Does not address the outcome.

ORU defines each outcome and proficiencies/capacities listed below in this Gen Ed Outcomes paper.

	OUTCOMES & Proficiencies	Significant Contribution	Moderate Contribution	Minimal Contribution	No Contribution
1	**Outcome #1 – Spiritually Alive**				
1A	Biblical literacy				X
1B	Spiritual Formation				X
2	**Outcome #2 – Intellectually Alert**				
2A	Critical thinking, creativity, and aesthetics		X		
2B	Global & historical perspectives		X		
2C	Information literacy				X
2D	Knowledge of the physical and natural world				X
3	**Outcome #3 – Physically Disciplined**				
3A	Healthy lifestyle				X
3B	Physically disciplined lifestyle				X
4	**Outcome #4 – Socially Adept**				
4A	Ethical reasoning and behavior				X
4B	Intercultural knowledge and engagement	X			
4C	Written and Oral Communication	X			
4D	Leadership capacity				X

This syllabus is subject to change without notice up until the first day of the semester.
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